

# Impact Assessment

## Review of Household Waste Recycling Centre (HWRC) Contract to introduce a booking system and charges for DIY waste



Impact Assessments (IA) are a process of assessing how our proposals and decisions might impact upon different types of people and communities and developing proposals in line with relevant legislation.

This is a legal requirement, and ensures the Council considers key legislation, including Equalities, Welsh language, Future Generations, Socio-economic Duty and Risk when developing proposals.

It will also help the Council make the best possible decisions for the people of Powys.

# 1. Proposal Information

<b>Author Name</b>	Ashley Collins
<b>Head of Service</b>	Ashley Collins – Acting for W&R / Matt Perry – Acting Director
<b>Portfolio Holder</b>	Cllr Jackie Charlton
<b>Proposal title</b>	Review of HWRC contract to introduce DIY charges along with a booking system for residents
<b>Description of proposal</b>	<p>There are currently 5 HWRCs provided across the County for residents to take their household waste that cannot be collected at the kerbside. Whilst the majority of residents use them responsibly for their intended purpose, there are some who will take large amounts of building type waste for which a skip would be more appropriate. DIY or building waste is not classed as household waste and there is no obligation on Councils to accept it at these sites. Many other authorities have introduced charges for this material and seen significant savings for the authority, both through the income generated but also through reduced disposal costs.</p> <p>Booking systems have successfully been introduced at HWRCs in many authorities. Residents would be required to prebook their visit online or by telephone. This has the effect of reducing non legitimate use of the sites by commercial operators and also residents from outside of the County. Whilst it may inconvenience residents having to prebook, feedback from other authorities is that it does avoid residents having to queue at sites thus improving the user experience.</p>

# 2. Savings and Consultation

## Profile of savings delivery

2023-24	2024-25	2025-26	2026-27	2027-28	2028+	Total Savings
0	£100,000	£300,000	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

## Further information

The new contract is due to start in January 2025, hence the total potential saving of £400,000 is split over the two financial years.

## Consultation requirements

<b>Consultation required?</b>	No
<b>Union consultation date</b>	Click or tap to enter a date.
<b>Staff consultation date</b>	Click or tap to enter a date.
<b>Public consultation date</b>	Click or tap to enter a date.
<b>Consultation plan (or justification where no consultation is required)</b>	
As there is no viable alternative, it is difficult to see what a consultation would achieve.	

### 3. Impact on other service areas, geographical areas, and data protection

#### 1a. Impact on other service areas

An IT system would be required to administer the scheme and there would be a small extra demand on the Helpdesk.

#### 1b. Impact on geographical locations

All sites would be affected equally.

#### 1c. Data protection impact assessment

<b>Will the proposal involve processing the personal details of individuals?</b>	Yes
<b>Is Powys County Council the data controller?</b>	Yes
<b>Further information</b>	
Residents will be required to provide names and addresses in order to receive a booking slot so procedures for data protection will need to be in place as they are with our other similar services such as garden waste collections.	

## 4. Impact on well-being goals including Welsh language and equalities

### 1d. A prosperous Wales

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### 1e. A resilient Wales

<b>Impact</b>	By ensuring that these sites are only used legitimately there will be an ongoing saving which will make the service more sustainable in the long term.
<b>Impact Rating</b>	Good
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### 1f. A healthier Wales

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### 1g. A Wales of cohesive communities

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral

<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## 1h. A globally responsible Wales

<b>Impact</b>	A booking system will allow site attendants more time to ensure that materials brought to the site are recycled in the correct containers..
<b>Impact Rating</b>	Good
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## 1i. A Wales of vibrant culture and thriving Welsh language

### Using Welsh

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### Promoting Welsh

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### Sports, Art & Recreation

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral

<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## 1j. A more equal Wales

### Age

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### Disability

<b>Impact</b>	With a booking system, throughput at the site can be more effectively managed, which will allow site attendants to give more time to disabled users who may need assistance.
<b>Impact Rating</b>	Good
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### Gender Reassignment

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### Marriage or Civil Partnership

<b>Impact</b>	None
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<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Race

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Religion or belief

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Sex

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Sexual Orientation

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral

<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Pregnancy and Maternity

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Socio-economic Duty

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## 1k. Evidence

Other authorities have introduced these measures and reported the impacts mentioned above.

## 5. Impact on key guiding principles & workforce

### 1l. Sustainable development principles

#### Long-term

<b>Impact</b>	The proposal provides a long term sustainable solution for maintaining the provision of the HWRC service with constrained resources.
<b>Impact Rating</b>	Very good
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.



## Collaboration

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Involvement (including Communication & Engagement)

<b>Impact</b>	The changes at the site will be effectively communicated to all site users in advance of implementation.
<b>Impact Rating</b>	Good
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Prevention

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## Integration

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### 1m. Impact on the workforce

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### 1n. Impact on payroll

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### 1o. Welsh language impact on Staff

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

### 1p. Impact on apprenticeships

<b>Impact</b>	None
<b>Impact Rating</b>	Neutral
<b>Mitigation</b>	Click or tap here to enter text.
<b>Mitigated Rating</b>	Choose an item.

## 1q. Evidence

Other authorities have implemented these measures and reported the impacts above.

## 6. Likelihood and risks

### Risk 1

There is an increase in flytipping due to the restrictions at the site

<b>Likelihood score</b>	2	<b>Impact score</b>	4	<b>Risk rating</b>	8
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### Mitigation

It is more a perception than a reality that flytipping increases when these types of measures are implemented as residents do not generally resort to criminal activities. We do continually monitor flytipping and take action against perpetrators which does act as a deterrent to such activity.

<b>Residual likelihood score</b>	1	<b>Residual impact score</b>	4	<b>Residual risk rating</b>	4
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### Risk 2

Click or tap here to enter text.

<b>Likelihood score</b>	Choose an item.	<b>Impact score</b>	Choose an item.	<b>Risk rating</b>	Choose an item.
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### Mitigation

Click or tap here to enter text.

<b>Residual likelihood score</b>	Choose an item.	<b>Residual impact score</b>	Choose an item.	<b>Residual risk rating</b>	Choose an item.
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### Risk 3

Click or tap here to enter text.

**Likelihood score**

Choose an item.

**Impact score**

Choose an item.

**Risk rating**

Choose an item.

**Mitigation**

Click or tap here to enter text.

**Residual likelihood score**

Choose an item.

**Residual impact score**

Choose an item.

**Residual risk rating**

Choose an item.

**Risk 4**

Click or tap here to enter text.

**Likelihood score**

Choose an item.

**Impact score**

Choose an item.

**Risk rating**

Choose an item.

**Mitigation**

Click or tap here to enter text.

**Residual likelihood score**

Choose an item.

**Residual impact score**

Choose an item.

**Residual risk rating**

Choose an item.

**Risk 5**

Click or tap here to enter text.

**Likelihood score**

Choose an item.

**Impact score**

Choose an item.

**Risk rating**

Choose an item.

**Mitigation**

Click or tap here to enter text.

**Residual likelihood score**

Choose an item.

**Residual impact score**

Choose an item.

**Residual risk rating**

Choose an item.

## 7. Overall summary and judgement

### Outline assessment

The introduction of charging for DIY waste and the implementation of a booking system will provide an effective way to reduce the costs of providing the HWRC service to all Powys residents. There will be inconvenience to some but these sites were never intended for residents to dispose of significant quantities of waste from large DIY projects where a skip would be more appropriate. It will also ensure that traders do not try to circumvent their responsibilities by leaving their waste with householders once they have completed a job.

A booking system gives the Council more control over who is allowed to use the site and also provides an improved user experience for residents not having to queue to use these facilities. There is some inconvenience if site users require immediate access, but a well run system will allow users to acquire a booking slot at very short notice if required.

**Cabinet reference**

Click or tap here to enter text.

## 8. Additional evidence

Click or tap here to enter text.

## 9. Monitoring arrangements

The savings will be realised when tenders are received for the contract. Once implemented their effectiveness can be evaluated when carrying out routine contract monitoring.

**Review date**

01/07/2025